APPLICATION FORM

Institute of Instrumentation & Metrology

INSTITUTE OF INSTRUMENTATION AND METROLOGY - ITC
35 & 36, M.B. Road, Udaypur, Belgharia, Kolkata – 700 049
Phone : 033 2541 3001

Email: support@iimkol.org, Website : http://www.iimkol.org

Please affix Candidate's recent Passport size photograph properly.

Category

Resident Indian ☐

NRI ☐   Foreigner ☐

* **Please include evidence of academic qualifications.**
* **Return this form duly filled along with necessary attachments**.

1. Course Applied For _____ Form No _____

*Write Name, Father's Name and Mother's Name as per Matriculation Record

2. Candidate's Name in Capital Letters. (Leave one box each between First, Middle and Surname)

3. Father's Name in Capital letters. (Leave one box each between First, Middle and Surname)

4. Mother's Name in Capital letters. (Leave one box each between First, Middle and Surname)

5. Sex: Male ☐   Female ☐   6. Area belongs to: Rural ☐   Urban ☐

7. Date of Birth: [DD] [MM] [YY]   8. Blood Group _____

9. Category: Gen ☐   SC/ST ☐   BC ☐

10. Permanent Address:_____

_____Pin Code._____State_____

11. Mobile No. _____ Phone No.(With STD Code) _____

12. E-mail:_____

13. Address for Correspondence (if different from Permanent Address):_____

_____Pin. Code. _____State:_____

14. Mobile No. _____ Phone No. (With STD Code) _____

15. Name & Address of Local Guardian (for outstation students only if possible)

16. Mobile No. _____Phone No._____

17. Educational Qualifications

Examination	Stream	University / Board	College/School	Year/Session	Major Subjects	Min/Max Marks	%age
10th							
10+2							
Graduation							
Any other							

18. Work Experience (If any)

Name of the Organization	Duration (Y/M)	Designation	Job Profile

Final Checklist
Please use this checklist to ensure your application is complete before returning it to the institute.
+ I have read the relevant sections of the Guidelines relating to the course, I have selected, including admission procedure, fees and refund policies and other conditions
+ I have completed all the sections of this application form (as applicable)
+ I have attached certified documentary evidence of all academic studies undertaken, migration certificate, 4 passport size photographs (including pasted one)
+ I have attached employment history details (where applicable)
+ I have read and signed the declaration

Declaration
I wish to be considered for enrollment, as student in a course of Post Graduate Diploma course in Electrical Engineering & Process Control affiliated to Jadavpur University / Certificate course on (i) Industrial Equipments & Instrumentation (ii) Process Control & Automation with affiliation to West Bengal State Council of Technical Education that the information submitted is correct & complete. I understand that SASIIT&R may obtain official records from any school, university or other institution previously attended by me. I understand that the SASIIT&R reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information.

Undertaking
We understand that MBA/MCA/BBA/BCA/BSc (IT) course is a professional course and attendance in classes, seminar, project work and during guest lectures etc is of utmost importance. We have also read and understood the attendance requirement for being eligible to appear in University examination, as laid down in University calendar. We understand that a student is liable to be detained from appearing in University Examination if his attendance is below 75 per cent. Among others, lower attendance will also entail getting lower internal assessment.

Further, I understand that uniform is compulsory for post graduate students i.e. MBA/MCA .No post graduate student will be permitted in the classroom without uniform. Attendance in seminars and college functions organized in the institute is mandatory unless specifically permitted by Director General under special circumstances. A special fine of Rs.200 Will be imposed on the absentees.

Date: _____

Place: _____ **(Signature of the Candidate)** **(Signature of the Parent/Guardian)**

Following are to be attached along with (only attested photocopies of certificates required):
+ Madhyamic / ICSE / CBSE or equivalent certificate (Two copies)
+ Higher Secondary / ISC / CBSE or equivalent Certificate (Two copies)
+ Graduation certificate / Diploma Certificate (Two copies)
+ Character certificate from the institution last attended
+ 4 Passport size photographs (Write name/father's name at the back side of the photograph)
+ Caste Certificate.
+ Migration Certificate.(Photocopy)
+ Use black ink to fill up the form

Note: Original Certificates will be required at the time of Admission for verification purpose

100%
Placement Assistance